

ADDITIONAL SERVICES - PRICING (GST Exclusive)

Choosing a business structure

Business Structure Advice - If your circumstances are changing, we can review your current structure and advise accordingly	\$525
Trust Set-up - Includes trust deed preparation, ABN & TFN registration	\$525
Company Set-up - includes constitution preparation, ASIC fees, ABN & TFN registration.	\$1,400
ABN Registration - All entity types	\$210
Partnership Agreement - Preparation of an agreement which will outline how profits will be split, the assignment of duties and what happens if one partner wants out.	\$1,750

Investment Properties

Rental Property Advice - General, tax minimisation and deduction advice	\$450
Property Purchase Entity Advice - Advice regarding the most tax effective entity for your next property purchase	\$450

Buying a Business

Business Purchase Review & Advice - If you are looking at purchasing an existing business, we can review the available documents and provide opinion on the ongoing viability vs purchase price.	\$1,600
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Selling a business

Sale of Business Advice - If you are thinking of selling your business, we can advise on the process involved, which documents will need to be prepared, and what you can do to maximise the sale price.	\$600
Sale of Business - Document Preparation for buyer - Often potential buyers will request specific reports from your business; we can provide a wide range of customised reports to suit your buyer's requirements	\$1,600

Capital Gains

Capital Gains Advice (Basic/Advanced) - If you have sold or are looking to sell your business or property, we can provide an estimate of what your capital gains tax liability will be.	\$250/500
Capital Gains Calculation - Calculation of capital gain and application of relevant concessions in your tax return.	\$800

Employing & Paying Staff

Review of current employee award rates - You will receive a chart with current rates for relevant employees you can refer to during the financial year.	\$600
Update Xero with current award rates - Award rates will be entered into Xero ready for your next payroll.	\$1,100
Update Xero with current award rates including allowances - Award rates and allowances will be calculated and entered into Xero ready for your next payroll.	\$2,200
STP Set-up - Ensuring software file is compliant for ATO Single-Touch Payroll.	\$250
Tanda Set-up - Set up and connect Tanda to your Xero file.	\$250
Annual workers comp declarations - Declaration of wages paid in the previous year and estimate of wages for following year.	\$200

Motor Vehicle Advice

MV Purchase Advice - If you are considering purchasing a motor vehicle, we can assist with determining how much to spend, when to spend, and an estimate of the taxation consequences.	\$550
MV Deduction Advice - Advice on ATO best practice for motor vehicle claims. We can advise which ATO expense claim method is best for you and the record keeping required.	\$220

Quarterly reporting

Custom Quarterly Reporting - Involves comparing your business performance to prior periods, and comparing key performance indicators like sales, wages, profit, etc.	\$200
ATO Benchmark Comparison - Comparing key performance indicators like sales, wages, profit, etc. Comparing your business KPIs against the ATO benchmarks.	\$100

Borrowing Money

Documents requested from lender - Collation of recent financial statements, tax returns, BAS, Notice of Assessments and Integrated Client Account copies to provide to lenders.	\$95
Documents requested & correspondence w/ lender - Providing the above documentation direct to your chosen lender plus answering any technical questions they may have, and providing further documentation upon request.	\$130
Document requested + Special Purpose Reports for lender - Inclusive of the above, plus preparing specialised interim financial reports requested by your lender.	\$400
Letter Preparation - Includes preparation of authorised letters which are requested by lenders and other similar entities	\$135

Xero & Bookkeeping

Xero Training Guides - If you need guidance navigating a particular Xero feature, we can provide a concise, personalised, easy-to-follow training guide on the topic you request.	\$175
Review of Xero Employee Settings (Casual/PT-FT) - When you enter employees into your Xero file, we will log into your file and ensure leave accrual, superannuation, allowances, and hourly rates are Fairwork compliant.	\$70/\$110
Employee Leave Settings Adjustments - If there has been an error with your employees' leave accrual, we can calculate the correct balances and make the necessary adjustments in Xero - <i>per employee</i>	\$220
Debtor/Creditor Adjustments - We log into Xero and correct any debtor or creditor errors	\$330
Reconciliation Adjustments - We log into Xero and correct any bank reconciliation errors. <i>Minor or Complex</i>	\$85/\$160
Employee Wage Amendments - Update employee rates, calculate wage adjustment and process backpay - <i>per employee</i>	\$375
Xero Auto-Super Set Up - This includes setting up Xero's automated superannuation. Includes instructional guide on processing Xero Auto-Super.	\$175
Dext Set-up - Set up and connecting Dext to your Xero file	\$350

ATO/ASIC - Lodgements & Registrations

ATO Debt Advice (Weekly Payments) - Review of current ATO debt and advice on payments.	\$185
ATO Payment Arrangement Negotiations - Contacting the ATO and negotiating payment arrangements.	\$210
Taxation Registrations - Contacting the ATO to register/deregister GST, PAYG, FTC, FBT etc.	\$160
Update ATO Personal Details - Updating postal, business and any other personal details with ATO.	\$110
PAYGI Variation - If you receive a quarterly ATO income tax instalment and would like this amount varied due to changes in circumstances or trading, we can do this on your behalf.	\$50
ATO Refund Requests - If you have a refund owing from the ATO which has not been paid out, or a credit on one of your ATO accounts, we can contact the ATO to organise refunds.	\$110
ATO Taxable Payments Annual Report - Prepare and lodge TPAR.	\$350
FTE & IEE - Lodge family trust and interposed entity elections.	\$350
ATO Interest/Penalty Remission - Apply for refund of interest or penalties.	\$150
ASIC Annual Review - Prepare annual solvency statement and maintain member register.	\$260
ATO Credit Transfers - We can contact the ATO to administer transfers of funds between tax accounts (ie. From the income tax account to the BAS account).	\$100

Taxation Planning + Specialist Advice

Preliminary Tax Planning (July-March) - Conducting a preliminary estimate during July-March of your income tax payable come EOFY.	\$700
EOFY Tax Estimate (April-June) - Being closer to EOFY, this provides a more accurate estimate of your income tax payable, including depreciation and interest.	\$900
EOFY Tax Estimate + Minimisation Advice - Inclusive of the above, plus advice on how to minimise your estimated income tax.	\$1,200
Concessional Superannuation Tax Advice - Includes review of profit and loss to determine if concessional super contributions will be tax effective for you.	\$900

Hourly Rates

General Accounting Matters - per hour	\$150
Phone calls & Meetings (15 minute minimum) - per hour	\$200
Business Advice - Per hour	\$200
Specialist Tax Advice - per hour	\$200
Work required to be completed at short notice -per hour	\$250
Work required at short notice requiring outside of business hours & weekends - per hour	\$300